

## Guidelines for oral presentations

Authors whose abstracts have been selected for oral presentation will be personally notified through the e-mail address that was provided at the time of registration. The date, time and room of the session in which their presentation is to take place will be indicated.

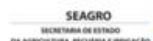
Each speakers will be given a **total time of 20mns**, including **15mns for presentation** and **5mns for questions and answers**. Please do respect these guidelines in order to allow proper coordination of the parallel sessions.

Speakers should save their presentations as a PowerPoint document. Please avoid saving presentation in other formats since this may result in configuration problems.

A Speakers' Room will be made available for speakers to verify and hand in their presentations. Speakers who are scheduled for a **morning session** are requested to hand in their presentation in the **afternoon of the previous day**, while those scheduled for **afternoon sessions** are requested to hand in their presentation in the **morning of the session**.

Sessions will be chaired by a coordinator who will be responsible for introducing the speakers and keeping track of the time. We recommend that speakers be present at their session room ahead of time to avoid any delay.

### Organization:



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